

INSURANCE COVERAGE & CANCELLATION POLICY

As patients approach surgery, they **frequently need information about the various payment options.** We hope the following information will be helpful.

Our office staff is readily available to meet with you personally to provide the specific information you desire. They specialize in this area and will use their expertise to help you obtain the maximum benefits from your policy.

The benefits paid by the insurance companies for plastic surgery vary greatly from carrier to carrier and plan to plan. Therefore, we make every effort to determine in advance if insurance coverage exists. **We ascertain the projected insurance payment and the required co-payment.** We do this because we believe you need to be informed as much as possible before surgery. We know you realize that you are ultimately responsible for the full payment of your account, but we have found that our knowledge and experience can be an important factor in assisting you to collect your maximum benefits.

Please discuss all arrangements regarding payment of your account with our office staff.

SCHEDULING FEE

We do require a payment of \$75.00 non-refundable scheduling fee. This needs to be received before your surgery will be scheduled.

If you cancel your surgery after it has been scheduled, the non-refundable scheduling fee of \$75.00 will be withheld from your refund.

PAYMENT OPTIONS

We will be unable to hold your surgery date without the required scheduling fee. We provide a number of payment options, cash, check or credit cards, which may be used individually or combined according to your wishes.

CASH OR CHECK: Personal check, cashier's check or cash.

CREDIT CARDS: Visa, MasterCard, Discover, American Express

OPTIONAL FINANCING PLANS: surgery loans.com, care credit, and chase health financing

CANCELLATION POLICY

We understand that a situation may arise that could force you to postpone your surgery. Please understand that such changes affect not only your surgeon but other patients as well. The Doctors time, as well as that of the operating room staff, is a precious commodity, and we request your courtesy and concern.

If you need to cancel your surgery after you have scheduled it, you are entitled to a full refund minus your non-refundable scheduling fee of \$75.00.

If you have any questions or need assistance with financial matters, please do not hesitate to ask our staff.

Signature

Date

Print Name

Witness